



GENERAL HEALTH AND SAFETY REGULATIONS

- All who perform work in the facilities of PortAventura is responsible for strictly observing the established safety and health regulations, knowledge of which and compliance with which is obligatory.
- All workers are responsible for maintaining their post or place of work in order and clean. To facilitate this, there will be recipients and containers in which to deposit waste and residues.
- All accidents/incidents will be recorded to the PortAventura work supervisor to be analyzed and to define corrective measures for the causes concerned.
- In case of imminent danger, paralyze activities, adopt the necessary measures to prevent access by other persons to the area affected, and inform the PortAventura work supervisor.
- Traffic areas should be free from all obstacles. Emergency exists and the access to means of extinction such as equipped cupboards, extinguishers, BIE's, hydrants, etc., will not be obstructed.
- Remember that waste paper baskets are an important source of fires. If you smoke, do not use them as ashtrays. When you empty an ashtray make sure that the cigarettes are fully extinguished. If possible, do not smoke.
- Do not smoke or create sources of heat in areas where it is expressly forbidden, or when operations are being carried out that imply a risk of fire because of inflammable atmospheres or the accumulation of inflammable materials.
- At all times, respect the safety, health and traffic signals present in all the work centres of PortAventura.
- Adequately identify temporary hazardous situations.
- All spills on the floor should be eliminated immediately.
- Always use the individual protection equipment (IPE) that is required depending on the characteristics of the post and the operation.
- The IPE's will be kept in perfect condition to guarantee your safety. They will be replaced when deteriorated.
- Electric panels and installations will only be manipulated by specialized and authorized personnel.
- It is expressly forbidden to store any kind of material in an electric cupboard.
- It is absolutely forbidden to eliminate or inutilise all protective or safety devices.
- Machine protections are considered as essential parts of the equipment, and should never be removed. If for machine maintenance, repair or cleaning purposes, a protection is removed, the work will not be completed until it has been replaced.
- It is totally forbidden to work under the effects of alcohol or other psychotropic substances. Their consumption is not permitted in working hours.
- When lifting heavy weights, bend your knees and get a good hold. When you stand up, hold your back as straight as possible.



Compliance with these regulations is required from all workers providing their services in the facilities of PortAventura, regardless of the company to which they belong

SPECIFIC INSTRUCTIONS FOR LOADING OR UNLOADING OPERATIONS

- *Access for loading or unloading is only permitted via and in the areas reserved for this purpose and the signs and rules of traffic must be respected. The order of the loading or unloading tasks will be based upon arrival or, if relevant, as indicated by Port Aventura Entertainment, S.A. It is prohibited to overtake on roads within the premises and it is imperative to wait for the turn to load or unload.*
- *All pertinent instructions given by staff at the units of Port Aventura Entertainment, S.A. where loading or unloading is carried out must be respected at all times.*
- *The vehicle will be appropriately situated within the loading or unloading area and will approach slowly at all time, using, if necessary, the revolving light throughout the operation and reverse warning signal. When using transfer platforms, the vehicle will approach slowly right to the end of the platform.*
- *Vehicle drivers will leave their cabins whenever necessary in order to activate the opening mechanisms and, if necessary, proceed with loading or unloading and, if relevant, delivery. It is prohibited to leave the vehicle for reasons other than the tasks listed above and walk around the premises without the express authorisation of onsite Port Aventura Entertainment, S.A. managers or, if necessary, accompanied by them. Safety signs and regulations in force in the premises accessed must be respected at all times; where necessary personal protection equipment (safety boots, thermal jacket, gloves, etc) must be available and must be used. Before leaving the vehicle, checks must be carried out to ensure that it is parked appropriately and secured with the handbrake. A reflective jacket must be worn in the loading or unloading areas.*
- *Once the loading or unloading operations have been completed, vehicles will leave the premises in an orderly fashion, respecting at all times the traffic signs and safety regulations in place. Special care will be taken with pedestrians.*
- *It is prohibited to circulate the premises with open boxes or raised tippers, unsecured loads or any other failure to exercise the due diligence with the vehicle and its load.*
- *Loading and unloading operations involving hazardous materials (ADR, etc) will be carried out in accordance with the requirements provided for by current applicable legislation.*